

ADMINISTRATIVE - INTERNAL USE ONLY

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PRINTING AND PHOTOGRAPHY DIVISION
WEEKLY REPORT FOR PERIOD ENDING
01 November - 07 November 1984

I. Items or Events of Major Interest that have Occurred
During the Preceding Week

A. ADP Activities:

1. Digital Prepress: The initial delivery of hardware and software for the Printing and Photography Division's (P&PD) Digital Prepress system is scheduled for 30 November. ¹⁹⁸⁴ Xyvision, Inc., the system manufacturer, has confirmed production of P&PD's system and is conducting a Factory Acceptance Test this week. Site Preparation work is underway to ensure space, power, and environment requirements are available by delivery time.

2. Atex Release 4 Upgrade: System Staff and Prepress personnel have accelerated their efforts to complete the Atex Release 4 installation in the Main Plant. Atex personnel installed a second disc drive on the Release 4 system, which will simplify data transfer from the Release 3 to the Release 4 system. Except for the Camex Proformer and the Dest OCR (Optical Character Reader), all production jobs and devices should be converted by Tuesday, 13 November.

B. Micrographic Activities: Members of P&PD met with Office of Data Processing (ODP) to discuss enhancements to the Autofiche facility, an electronic interface between the ODP mainframe VM and COM Center used to create alphanumeric microfilm. The enhancements will be designed to provide a quick and easy service to infrequent users while providing the COM Center automated tracking and accounting capabilities.

C. Safety: Safety Staff (SS), DDA, visited P&PD on Thursday, 01 November in response to the SS's concern over three back injuries within a short

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NO ~~for~~
 period of time suffered by P&PD Prepress personnel. A video tape on proper lifting techniques was shown to all dayshift Prepress employees, followed by a general question and answer session with the SS representative. Several problem/concern areas were identified. [redacted] briefed the Division Safety Officer and the Chief, Office of Management Support, ~~Printing & Photography Division P&PD~~ ~~(OMS/P&PD)~~ and offered recommendations to correct some of the problems. ✓

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D. Television Support:

NO
 1. The P&PD based foreign standards converter for the videotape replication system was brought on-line on 5 November 1984 in time to meet a priority deadline of 7 November 1984 from the DDO, [redacted]. This new unit will allow us to satisfy customer requirements for quick turnaround of foreign broadcast materials to a format that is compatible with video equipment of US manufacture. At the moment, we are limited to one-way conversions (foreign to US). The backordered options for this unit are expected to arrive by the end of this month. At that time, we will be able to convert US video into foreign standards for playback overseas.

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NO
 2. Photography Branch personnel responded to an unusual request from a component of the DDO--the reconstruction of two badly damaged videotapes. Since the Branch is not set up to support this requirement, the salvaging procedure had to be accomplished manually to prevent further damage to the original videotape. Copies of the reconstructed tapes were given to a very satisfied customer in less than 16 hours.

E. Miscellaneous:

NO
Analytical Support Group: Representatives from Systems Staff and Prepress Branch met with representatives of the Office of Current Production and Analytic Support (O/CPAS), and two Analytical Support Group (ASG)/DDI to discuss inputting finished intelligence documents to VM via magnetic tape. This procedure will be a precursor to the two-way bisynchronous line from ETECS to VM. Tests will be run during the next week to ten days to determine the practicality of performing this service in terms of resource requirements from the ETECS center.

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II. Significant Events Anticipated During the Coming Week

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Press Branch: After inspecting a recent shipment of the new Hifold map paper, a representative of Georgia Pacific agreed to replace all 30 skids. The replacement paper should arrive in the coming week.

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